

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 80
FOR THE PERIOD 1 OCTOBER 2008 TO 31 JANUARY 2009**



Please note key decisions nos. 2719 – 2739 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at www.enfield.gov.uk

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2062 Approval to accept tenders submitted for the collaborative working for painting and repairs.	Cabinet Member for Housing & Community Safety	Not before 1st Oct 2008	Part 2 (para 3)	All Wards	Residents – FECA and resident representatives were part of the working group and interview and quality assessment process [Jan 2005 – Dec 2006]	peter.fiddeman@enfield.gov.uk	Repairs Centre Working Files
* KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation.	Local Development Framework Cabinet Sub-Committee	Not before 1st Oct 2008	Part 1	Town; Grange; Southbury ; Highlands;	As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council’s Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005) London Borough of Enfield Statement of Community Involvement (2006)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2120 Approval of arrangements for the restructuring of the senior management of the Property Services Division of the Department of Place Shaping and Enterprise. The report notes that the additional costs of the full structure are expected to be temporary with three senior posts becoming redundant on the completion of the Property Strategy. The report also notes the requirement for additional finance support in connection with the Property Strategy and recommends the creation of a Property Strategy Accountant for the duration of the Property Strategy initiative.</p>	<p>Interim Director of Place Shaping & Enterprise</p>	<p>Not before 1st Oct 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Finance and Legal – Internal consultation [Jan. 07]</p>	<p>Interim Director of Place Shaping and Enterprise</p>	<p>Cabinet Agenda 12 July 2006, Item 29</p>

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*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st Oct 2008	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 1st Oct 2008	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes

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*KD 2556 Approval for the release of S106 funding for the completion of the Enfield Industrial Estate Regeneration projects	Cabinet Member for Environment and Street Scene, Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 1st Oct 2008	Part 1	Upper Edmonton		Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	Key Decision 756, 18 June 2005

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2563 Approval to accept a tender for major external refurbishment works to Welch & Woolpack Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors..</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Oct 2008</p>	<p>Part 1 & 2 Para 3</p>	<p>Enfield Lock</p>	<p>Tenants - consulted and approved through the Eastern District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects - Aug 04 - To completion and defects liability period. Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements - March 2008 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - Aug 04 - To completion and defects liability period.</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Hadley Design Associates</p>

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*KD 2568 Award tender for the contract hire of approximately twenty 3.5t caged tippers and approximately three 7.5t fly tip vehicles as per the Council's vehicle replacement programme.	Director of Environment & Streetscene	Not before 1st Oct 2008	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Community Safety	Not before 1st Oct 2008	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
KD 2596 The appointment of an agent to manage the retail portfolio for an initial 3 year period. Procurement will be via the Office of Government Commerce framework agreement for surveying services.	Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 1st Oct 2008	Part 1	All Wards		Head of Projects and Estates Management Tel: 020 8379 3187 richard.lauder@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2606 To approve the spend of £374,000 in respect to the cost of construction of refurbishment for Broomfield, Trent and Oakwood Park toilets.	Interim Director of Place Shaping & Enterprise	Not before 1st Oct 2008	Part 1	Cockfosters; Southgate ; Southgate Green;	Legal, Finance & Democratic Services - Internal via email - TBC	Senior Project Officer - Parks & Open Spaces Tel: 020 8379 3786 david.breckenridge@enfield.gov.uk	None.
*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2008	Part 2 para 8	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2008	Part 2 para 8	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006

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*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 1st Oct 2008	Part 1	All Wards		Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	None.
KD 2655 The award of a contract for an accommodation based Housing Related Support Service of 26 people and 26 units of Supported Accommodation for people with Mental Health Problems.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2008	Part 2 Para 3	Southbury	Current Service Users, Carers / family and Staff currently employed in the service , placing authorities - Service Users are consulted on a one to one, group and questionnaire basis as part of the service review process and this will be during the same during the tender. A consultation plan is in place – May 2008 to ongoing As above - Service Users should and will inform the tender panel (if possible) May 2008 to Sept 2008	pauline.kettless@enfield.gov.uk	Supporting People Commissioning Body Minutes Supporting People Service Review Reports and Accreditation Report. Supporting People Procurement Process H&ADSC Procurement Board Report DAR Director of H&ADSC + Lead Member

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<p>KD 2660 To approve the tendering out of the CCTV, enforcement and alarm monitoring, and security contracted staffing of civic buildings in accordance with LBE contract procedures, conducted in partnership with LBE Procurement and legal departments.</p> <p>Both contracts are due to expire in 2008. This is a joint tendering exercise between the CCTV Centre and Facilities Management. The contract will be open to other London Borough's that require the same services.</p>	<p>Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Oct 2008</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2661 To approve the appointment of the successful tenderer(s) for the contract (KD 2660) which will be subject to a future report for a three plus two contract term, the contract will be in the format as approved by the Borough Solicitor and drawn up by legal services	Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety	Not before 1st Oct 2008	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	None.
*KD 2662 To approve additional expenditure under an ongoing building works contract between the Council and Connaught Partnerships Ltd for the renewal of balconies to Burgundy, Brittany, Normandy and Picardy Houses on the Four Hills estate, in respect of the need to carry out additional repair works that were unforeseen at the time of contract award, and to approve additional associated professional fees.	Cabinet Member for Housing & Community Safety	Not before 1st Oct 2008	Part 2 Para 3	Chase	Residents (tenants & leaseholders) - Leaseholders will be informed of the recharge implications - As and when information becomes available to TBA	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2671 Detail of scheme for Local Authority Enabling capital programme for expenditure in 2008/9 and 2009/10	Cabinet Member for Housing & Community Safety	Not before 1st Oct 2008	Part 1	All Wards	Housing Corporation, Housing Association – Meetings – Dec 07 - Ongoing	Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk	Enabling Reports
KD 2686 Award of Commission framework agreement to supply and install inclusive adaptations	Interim Director of Place Shaping & Enterprise	Not before 1st Oct 2008	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2706 Allocation of funding for homelessness prevention initiatives and allocation of outturn carry forward from 07/08.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Oct 2008	Part 1	All Wards	Council Officers, Registered Social Landlords, EREC, CAB - Homelessness Strategy Steering Group - March 2008 to July 2008 Staff, members of the public, tenants in temporary accommodation, Communities and Local Government, RSLs - Homelessness Conference - 10 th June 2008 to 10 th June 2008	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Homelessness Service Centre Plan 2007.08 Homelessness Temporary Accommodation Reduction Plan
KD 2707 To extend the current five year Cemeteries Grounds Maintenance and Gravedigging Contract for a further two years from 1.4.2009	Interim Director of Place Shaping & Enterprise	Not before 1st Oct 2008	Part 1	All Wards	Other Council Departments - Council's approved consultation process - August 2008 to Sept 2008	Cemetery Registrar Tel: 020 8379 3767 melina.vetere@enfield.gov.uk	Delegated Authority Report of Cabinet Member for Environment Street Scene and Parks (March 2004)

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KD 2714 To accept a tender for phase 2 of the lift modernisation programme (modernisation of six lifts at the Shires estate).	Cabinet Member for Housing & Community Safety	Not before 1st Oct 2008	Part 2 Para 3	Edmonton Green	Residents of the blocks - Residents, FECA – Newsletters, open meetings – Feb 07 to Ongoing	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2720 Reorganisation of the Library & Museum Service New!	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Oct 2008	Part 1	All Wards	Councillor Jon Kaye & Peter Lewis - Meeting to seek permission to go ahead with restructuring proposals - 16.7.08 to Until new structure in place Library Staff - Informal consultation for those who are directly affected by the restructuring proposals via meetings with Head of Library & Museum Service - 28.7.08 to Until new structure in place Library Staff - Formal consultation on proposals and draft job descriptions via meetings with Head of Library & Museum Service - 18.8.08 to 21.9.08 Unison - Meeting with local Branch Secretary & Library and Museum Service shop steward - 13.8.08 to Until new structure in place Finance & HR - E-mail and meetings - June/July 2008 to Until new structure in place	Head of Libraries and Museums julie.gibson@enfield.gov.uk	Staff briefing paper Draft Job Descriptions Portfolio Report

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KD 2723 Award of contract for the provision of 2 overnight respite beds for adults with learning difficulties with challenging behaviours New!	Director of Health & Adult Social Care	Not before 1st Oct 2008	Part 2 Para 8	Does Not Apply		Commissioning Assistant Tel: 020 8379 8140 shuk.poon@enfield.gov.uk	None.
KD 2725 Approval of terms for the purchase of the former Enfield Arms site, Enfield Town" New!	Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 1st Oct 2008	Part 1	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008
KD 2727 This proposal seeks agreement to confirm participation in and accept the Governments Grant funding to deliver the free swimming programme in Enfield New!	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Oct 2008	Part 1	All Wards		Leisure and Culture Manager simon.gardner@enfield.gov.uk	None.

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<p>KD 2728 Release of funding from reserves to support, develop and implement the joint venture agreement</p> <p>New!</p>	Cabinet Member for Finance & Resources	Not before 1st Oct 2008	Part 1	Bowes	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	<p>IPF Report Review of Property Services December 2007</p> <p>IPF Report Architectural Services Options for the future May 2008</p> <p>IPF Architectural Services Options for the future May 2008</p>
KD 2731 To write off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance & Resources	Not before 1st Oct 2008	Part 1	Does Not Apply	N/A	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk	None.
KD 2733 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st Oct 2008	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required

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KD 2734 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 1st Oct 2008	Part 1	All Wards	N/A	Commissioning Manager - Learning Difficulties - Adults linda.martin@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08
KD 2737 To agree the Fair Play Pathfinder Programme awarded to 20 local authorities to improve play facilities for children aged 8 –13 years. To develop 28 sites and 1 adventure playground New!	Cabinet Member for Education & Children's Services	Not before 1st Oct 2008	Part 1 & 2 Para 3	All Wards	Legal - Portfolio Report (to be written) – Sept 08 to Oct 08 Finance, Corporate procurement & Officers in ECSL - Portfolio Report (to be written)	glinys.hilborne@enfield.gov.uk	DCSF Play England Design for Play Play Pathfinder action plan DCSF Circular 0506080002

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<p>KD 2738 To implement an environmental improvement scheme in the Warwick Road area. Measures to include a 20 mph speed limit area supported by flat top road humps.</p> <p>New!</p>	Cabinet Member for Environment and Street Scene	Not before 1st Oct 2008	Part 1	Bowes; Southgate Green;	Local residents, businesses and Ward Councilors - Leaflet and plan delivered door to door to 1400 premises - 4/4/08 to 2/5/08	Section Manager, Traffic & Transportation Tel: 020 8379 3550 liam.mulrooney@enfield.gov.uk	A406 Area Environmental Improvements - Warwick Road Area report
* KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas. To approve for public consultation six new proposed conservation areas.	Cabinet	8 Oct 2008	Part 1	All Wards	Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007]	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas

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*KD 2203 Creation of a framework of accommodation suppliers to meet the Council Statutory duties towards homeless households	Cabinet	Not before 8th Oct 2008	Part 1	Bowes		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2632 Adoption of new Corporate Communications Strategy, including Accessible Information Statement	Cabinet	8 Oct 2008	Part 1	All Wards	BME/disabled people VCS - Survey and face-to-face discussions – May 08 Services - face-to-face discussions - May 08 Residents – Survey - May 08 Members - Survey and face-to-face discussions - May 08	Asst Director for Customer Service, Communications & Change Tel: 020 8379 4431 kate.robertson@enfield.gov.uk	None.
KD 2641 Review of Staff Terms and Conditions of Service	Cabinet	8 Oct 2008	Part 1/2	Does Not Apply		Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2644 To approve the North London Joint Waste Strategy (NLJWS) between the North London Waste Authority (NLWA) and the constituent boroughs, of which Enfield is one of seven.</p> <p>The NLJWS was drafted in 2004 but not approved by all boroughs until 2006. As such it has been subject to a retrospective Strategic Environmental and further amendments.</p> <p>An adopted NLJWS is required for the NLWA to submit an expression of interest for PFI credits.</p>	Cabinet	8 Oct 2008	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.
<p>KD 2656 Improved Recycling, Waste Collection and Street Cleansing Services</p>	Cabinet	8 Oct 2008	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

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KD 2669 August 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of August 2008 and actions needed in order to remain within the approved budget.	Cabinet	8 Oct 2008	Part 1	Bowes		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

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KD 2695 To approve the selection of a preferred tender for works to refurbish and extend the Enfield Town Library, Cecil Road EN2 6TW.	Cabinet	8 Oct 2008	Part 1 & 2	Town	Environment, Parks & Leisure Scrutiny Panel - Special Public meeting – 31/3/07 & 5/12/07 Scrutiny visit to Barnet Library Service – 23/05/07 Scrutiny Consultation Meeting – 5/12/07 Public – Survey – March 07 to April 07 Council Members - Newsletter – March 07 Enfield Racial Equality Council – meeting – 12/06/07 Leisure & Culture Partnership – meeting – 25/09/07 Cabinet – 12/12/07 Council – 23/1/08 Edmonton Green, Haselbury and Upper Edmonton Area Forum – 11/3/08.	Head of Libraries and Museums julie.gibson@enfield.gov.uk	Library Strategy 2007-2012

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<p>KD 2705 For Enfield to approve the following key documents in order that the NLWA submit an Outline Business Case (OBC) to Defra for PFI credits for the waste service contract for the 31st October deadline. The key documents are:</p> <p>1. The affordability letter</p> <p>This letter will set out the borough's commitment to the financial aspects of the procurement process to replace the current contract with LWL, which expires in 2014, on the basis of the information provided in the Outline Business Case.</p> <p>2. The Principles relating to the Inter Authority Agreement</p> <p>These principles relate to agreements around the household waste recycling sites, sales of recyclates, collection systems and pool targets as also set out in the Outline Business Case.</p>	Cabinet	8 Oct 2008	Part 1 & 2 Para 3	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2710 Revised 5 year Homelessness Strategy for London Borough Enfield	Cabinet	8 Oct 2008	Part 1	All Wards	<p>Council Officers, Reg Social Landlords, EREC, CAB - Homelessness Strategy Steering Group - March 08 to July 08</p> <p>Public & Interested Parties – Survey – March 08 to May 08</p> <p>Council staff – Survey - March 08 to May 08</p> <p>Service Users/John Wilkes House – Surveys - March 08 to May 08</p> <p>Temporary accommodation Households – Surveys - March 08 to May 08</p> <p>Enfield Strategic Race Forum – Presentation - 8th July 08</p> <p>Enfield Strategic Housing Forum – Workshops - 17th July 08</p> <p>Staff, public, temporary accommodation tenants, Communities and Local Government, RSLs – Conference - 10th June 08</p>	<p>Business Development Manager Tel: 020 8379 3995</p> <p>susan.sharry@enfield.gov.uk</p>	<p>Homelessness Service Centre Plan 2007.08</p> <p>Homelessness Temporary Accommodation Reduction Plan</p>

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<p>KD 2713 Investment in the Southbury Ward at the QEII Complex</p> <p>This report describes the future of the Queen Elizabeth II site. It sets out a number of proposals that describe investment in the QEII site. It includes the estimated costs for the development of the site and the appropriate capital budget for the project. It proposes partnership arrangements that will support the use of the facilities by the community and ensures a sustainable operation at the complex for years to come.</p>	Cabinet	8 Oct 2008	Part 1	Southbury	Enfield Athletics Partnership, Enfield Town Football Club, Enfield Ignatians Rugby Club, Enfield 1893 Football Club - Ongoing Meetings – March 07	Leisure and Culture Manager simon.gardner@enfield.gov.uk	None.
<p>KD 2719 Place Shaping in Enfield - Review of Three Year Plan</p> <p>New!</p>	Cabinet	8 Oct 2008	Part 1	All Wards		Assistant Director - Planning and Transportation Tel: 020 8379 3800 stephen.tapper@enfield.gov.uk	None.

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<p>KD 2726 Accommodation for the Integrated Learning Difficulties Service</p> <p>New!</p>	Cabinet Member for Adult Social Services	Not before 3rd Nov 2008	Part 1	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings - October 2007 to Ongoing	Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	<p>IPF Report Review of Property Services December 2007</p> <p>IPF Report Architectural Services Options for the future</p> <p>IPF Architectural Services Options for the future May 2008</p>
<p>*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p>	Cabinet	5 Nov 2008	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk	<p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2645 To award a contract for a Framework for Inclusive Adaptations on behalf of Enfield Council for the period 1st Oct 08 – 30th Sept 2011 (With Option for an additional 1 year extension)	Cabinet	5 Nov 2008	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.
KD 2694 To agree to pursue a joint venture with other local authorities and a company, to externalise Building Cleaning Services, subject to more detailed appraisals and negotiations.	Cabinet	5 Nov 2008	Part 2 Para 3	All Wards	Staff - Regular management briefings and staff meetings - May 08 to Feb 09 Trade Unions - Consultation meetings with GMB and UNISON - July 08 to Dec 09 Schools - Future Schools Cleaning Service Options survey Director's briefings and Head teacher conferences – May 08 to Jan09	Tel: 020 8379 5594 ajith.lekshmanan.enfield.gov.uk@enfield.gov.uk	Review of Catering, Transport and Cleaning Services – Cabinet March 2008 Future of Enfield Cleaning Services – Star Chamber July 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2696 Approval to award tender in respect of the contracts for Corporate Grounds Maintenance and Landscaping Contract and the contract for Housing Grounds Maintenance and Landscaping Contract, for the regular maintenance of grass areas, hedges (including Country Lanes) and Shrubberies. Will also include Planting of new and replacement trees, shrubs and hedges. Weed Spraying and landscaping.	Cabinet	5 Nov 2008	Part 1 & 2	All Wards		Principal Environmental Engineer Tel: 020 8379 3518 mike.vassiliou@enfield.gov.uk	None.
KD 2702 To approve the designation of up to six new conservation areas following public consultation and to approve the associated character appraisals and management proposals documents	Cabinet	5 Nov 2008	Part 1	All Wards	Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – Sept to 08 to Nov 08 Planning Committee - Draft documents submitted to Members of the Committee for comment - Sept to 08 to Nov 08	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas Draft Character Appraisals and Management Proposals for each of the proposed new conservation area

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2721 To approve the draft Place Shaping Strategy and to recommend its adoption by the full Council meeting on 12th November 2008</p> <p>New!</p>	Cabinet	5 Nov 2008	Part 1	All Wards	Residents - Enfield Strategic Partnership Enfield Matters Event - 11 th July 2008 Enfield Strategic Partnership - Thematic Action Groups event - 26 th September 2008	Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
<p>KD 2724 Proposed decision as to the future contract of providing agency workers to Enfield Council. The current contract with Matrix expires in July 2009.</p> <p>A decision is needed whether to tender for a new neutral vendor managed service in collaboration with the London Contracts Supply Group (LCSG) – tendering in conjunction with other London boroughs for the most cost effective contract- or to call off another existing contract from boroughs outside of the LCSG that use a neutral vendor managed service.</p> <p>New!</p>	Cabinet	5 Nov 2008	Part 1	All Wards	Human Resources - Project Team - On-going Procurement - Meetings/Cabinet report will be sent for comments - July 08 to On-going Finance - Meetings/Cabinet reports will be sent for comments - July 08 to On-going Sample of Managers who hire agency workers - User Groups/ seminars/questionnaires – August to September	Resourcing Manager Tel: 020 8379 4460 melissa.keating@enfield.gov.uk	<p>Cabinet report 20.4.05- decision made to award Matrix (formerly Eden Brown) as the vendor neutral managed service provider of agency workers to the Council</p> <p>Cabinet report June 2007 (agreed under the Cabinet's urgency procedures) – decision made to extend the contract with Matrix for the provision of agency workers</p> <p>Cabinet report 5.3.08- decision made to extend the contract with Matrix for the provision of agency workers</p>

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<p>KD 2735 The Councils current advertising agency contract is with Barkers Group Ltd., the selected agency of the London Contracts and Supplies Group (LCSG). The contract is due to expire on March 31st 2009. The contract contains options to extend for two 1 year periods; until March 31st 2010 and March 31st 2011. The proposed key decision is to extend the contract, at this stage, to March 31st 2010. This decision is the preferred option with LCSG members. New!</p>	Cabinet	5 Nov 2008	Part 1	All Wards	Human Resources - Project Team - On-going Procurement, Finance & Legal - Cabinet report will be sent for comments – Sept 08 to On-going London Contracts and Supplies Group - Partnership meetings and supplier review meetings - On-going	Recruitment Centre Team Leader Tel: 020 8379 3998 andrea.walkerdine@enfield.gov.uk	KD 2181 - Cabinet report 21st June 2007. Approval given for the Council to award its advertising contract to Barkers Group Ltd., the selected agency of the London Contracts and Supplies Group.
<p>KD 2722 Council is asked to adopt the Place Shaping Strategy New!</p>	Council	12 Nov 2008	Part 1	All Wards	Residents - Enfield Strategic Partnership Enfield Matters Event - 11 th July 2008 Enfield Strategic Partnership – Thematic Action Groups event - 26 th September 2008	Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2681 September 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of September 2008 and actions needed in order to remain within the approved budget.	Cabinet	26 Nov 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
KD 2682 Capital Monitoring & Prudential Indicator Report second quarter. Approval of the capital monitoring position at the end of September 2008 and actions needed in order to remain within the approved budget.	Cabinet	26 Nov 2008	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2730 Architectural Services – Proposed outsourcing New!	Cabinet	26 Nov 2008	Part 2 Para 7	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2729 Approval of an Indicative Five Year Housing Stock Investment Programme</p> <p>New!</p>	Cabinet	1 Dec 2008	Part 1	All Wards	<p>Asset Management Executive./ Enfield Homes Board - Briefing papers – Commenced to March 2009 – programme out turn</p> <p>Residents and associated stakeholders - Community Housing Partnerships, Community Festivals, Housing News, Resident Conferences, Leaseholders statutory measures. Website updates. Post contract project specific consultation for individual packages of work via Steering Groups and direct resident consultation, including post works reviews to inform future years programmes – Commenced to March 2009 – programme out turn</p>	<p>Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk</p>	<p>Project Management Files</p> <p>Finance Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2703 October 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of October 2008 and actions needed in order to remain within the approved budget.	Cabinet	17 Dec 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2709 To agree the Council Housing Business Plan 2009-2014	Cabinet	17 Dec 2008	Part 1	All Wards	Tenants & Leaseholders - Enfield Homes Magazine - 22 nd Sept Residents - Press release/Enfield Council's website - 22 nd Sept FECA - Presentation - TBA Housing Scrutiny - Presentation - May 2007 Council tenants, leaseholders & temporary accommodation - Postal survey - Dec 06 Western & Eastern tenants & leaseholders – Presentation - March 2007 Edmonton tenants & leaseholders - Edmonton District Community Housing Partnership - March 2007 Tenants & leaseholders - Housing News Magazine - March 2007	Housing Policy Officer maria.jennings@enfield.gov.uk	Council Housing Business Plan 2009-2014 Pre Equality Impact Assessment

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2716 Building Schools for the Future (BSF), Enfield Strategy for Change (SfC), Part 1	Cabinet	17 Dec 2008	Part 1	Bowes	Headteachers, governors, LBE officers, children and young people, Voluntary and Community Sector, key stakeholders and partners (eg, Police, PCT), Unions, ESP, (inc. TAGs and SDGs), other key Forums - Electronic (via e-mail, websites) and hard copies in specific cases - January 2008 to June 2008	BSF Projects and Communications Tel: 020 8379 3304 caroline.baker@enfield.gov.uk, BSF Strategy Manager Tel: 020 8379 3304 bridget.evans@enfield.gov.uk	Strategy for Change, January 2008 Readiness to Deliver, April 2008
KD 2736 To set the Council Tax base for 09/10 New!	Audit Committee	Not before 1st Jan 2009	Part 1	All Wards		Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2739 November 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of November 2008 and actions needed in order to remain within the approved budget.</p> <p>New!</p>	Cabinet	21 Jan 2009	Part 1	All Wards		<p>Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk</p>	<p>Monthly monitoring returns from service groups and supporting working papers.</p>